

# MOUNTAIN HEIGHTS ACADEMY

## BOARD OF TRUSTEES

### MEETING MINUTES

HUB: 352 N. Flint Street; Kaysville, UT 84037

October 7, 2013



#### ATTENDANCE

**Board Meeting called to order at 4:02 PM by Kelley Broadbent.**

**In Attendance:** Jen Christensen, Kelley Broadbent, Bart Barker, Deidre Henderson

**Excused:** Gwendolyn Smith

**Others in Attendance:** DeLaina Tonks (Director), Kim Dohrer (AW), Kara Finley (AW)

#### CONSENT ITEMS

##### **Board Meeting Minutes**

Jen Christensen moved to approve the September 9, 2013 Board Meeting Minutes; Bart Barker seconded. Motion passed unanimously.

David Wiley and Kim Dohrer arrived at 4:04 PM.

#### VOTING ITEMS

##### **Thanksgiving Point Contract**

DeLaina Tonks reviewed the contract and the cost for the holiday social.

Deidre Henderson moved to approve the Thanksgiving Point Contract for the Holiday Social up to \$2,000; David Wiley seconded. Motion passed unanimously.

##### **Board Officers**

Jen Christensen discussed the Board Officers and the need to ratify positions.

Bart Barker moved to elect and approve Jen Christensen and Kelley Broadbent as Co-Chairs of the Mountain Heights Academy Governing Board of Directors; Deidre Henderson seconded. Motion passed unanimously.

##### **Marketing Budget**

Intrepid provided a report at the last Board Meeting that DeLaina Tonks recapped for the Board. The additional funding would be to help brand and increase awareness of Mountain Heights Academy. DeLaina discussed targeting and the goal of increasing enrollment and building additional awareness of the schools services.

Jen Christensen moved to approve adding an additional \$25,000 to the Marketing Budget; David Wiley seconded. Motion passed unanimously.

##### **Utah Consolidated Achievement (UCA) Plans**

DeLaina Tonks presented the budgets for the UCA to the Board and the allocations that will be used to serve students. The funds will be used for teacher development, student tablet use, tutoring, and student materials.

Deidre Henderson moved to approve the Utah Consolidated Achievement (UCA) Plans and Budget, including the Title IIA Plan, the Accelerated Students Program Plan, the Enhancement for At-Risk Students Plan, and the IDEA Plan; David Wiley seconded. Motion passed unanimously.

##### **E-Rate Policies and Designated Signer**

Bart Barker moved to approve DeLaina Tonks as the designated E-Rate Signer and approve the E-Rate Gift Policy, the E-Rate Procurement Policy, and the E-Rate Record Retention Policy; Jen Christensen seconded. Motion passed unanimously.

PUBLIC COMMENT	
No public comment was made.	
CALENDAR ITEMS	
Board Meeting November 4, 2013 at 4:00 PM	
ADJOURN	
Deidre Henderson moved to adjourn the Board Meeting; David Wiley seconded. Motion passed unanimously. Board Meeting adjourned at 4:14 PM.	